



# CITY DEAL

Preston, South Ribble & Lancashire

## **Preston, South Ribble and Lancashire City Deal Stewardship Board**

### **Minutes of the Meeting held on Friday, 30th September, 2016 at 9.30 am at the Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston**

#### **Present**

Deborah McLaughlin (Chair)

Lorraine Norris  
Jo Turton

Denise Johnson  
Jim Carter

#### **In Attendance**

County Councillor Jennifer Mein, Leader of Lancashire County Council  
Councillor Peter Mullineaux, Leader of South Ribble Borough Council  
Councillor Peter Rankin, Leader of Preston City Council  
Jo Ainsworth, Specialist Advisor: Finance, Lancashire County Council  
Marcus Hudson, Development Management, Lancashire County Council  
Beckie Joyce, Head of Strategic Development, Lancashire County Council  
Lisa Moizer, LEP Skills Hub Co-ordinator, Lancashire County Council (Item 4 only)  
Andrew Mullaney, Head of Service Planning and Environment, Lancashire County Council  
Sarah Parry, City Deal Programme Manager, Lancashire County Council  
Sue Procter, Director Programmes and Project Management, Lancashire County Council  
Stuart Sage, Homes and Community Agency  
Tim Seamans, Head of Communications, Lancashire County Council  
Dr Lis Smith, Principal and Chief Executive, Preston's College (Item 4 only)

#### **Observers**

Councillor Cliff Hughes, South Ribble Borough Council (Part I items only)  
Councillor Phil Smith, South Ribble Borough Council (Part I items only)

#### **1. Welcome and Apologies for Absence**

The Chair, welcomed all to the meeting, in particular the new representatives from South Ribble, Councillor Peter Mullineaux and Denise Johnson. Apologies for absence were presented from Malcolm McVicar and it was noted that Councillor Peter Rankin would be arriving later.

#### **2. Declarations of Interest**

None

### 3. **Cycling / Guild Wheel**

In the absence of Mr Ward, it was agreed to defer consideration of the presentation on Cycling and the Guild Wheel.

### 4. **Employment and Skills Update**

Dr Lis Smith, Principle and Chief Executive of Preston's College, presented a report (circulated) which provided City Deal Members with an Employment and Skills Update.

It was confirmed that a workshop was held on Thursday 5<sup>th</sup> May 2016 with the City Deal Skills and Employment Steering Group members to discuss and agree metrics for the set of objectives, identified as a result of the research undertaken by Ekosgen (who were commissioned by the City Deal Executive and Stewardship Board in 2015 to identify the skills and employment implications of the City Deal programme). It was confirmed that following a robust analysis of the data a draft City Deal Skills and Employment Metrics was created, and now presented for approval by the City Deal Executive and Stewardship Board.

In addition, Lisa Moizer, LEP Skills Hub Co-ordinator, Lancashire County Council gave an update on recent Skills and Employment Hub activities including the City Deal presence at the University of Central Lancashire's Science Festival which was well received and attracted over 13,000 visitors.

City Deal Members stated that the case studies presented were helpful and brought to life the interventions, activities and ownership identified within the matrix. Members also emphasised the importance of apprenticeships within the matrix and ensuring that appropriate partnerships are made between the construction industry and higher / further education providers.

**Resolved:** The City Deal Executive and Stewardship Board endorsed the Employment and Skills Metrics as set out in the report.

### 5. **Communications and Marketing Update**

Ruth Connor, Chief Executive, Marketing Lancashire, presented a report (circulated) which provided City Deal Members with an update on recent Marketing and Communications activities.

It was highlighted that Lancashire will have a presence at the MIPIM (International Property Event) UK event to be held in October 2016 through Marketing Lancashire. The primary focus of the Lancashire stand will be the Lancashire Enterprise Partnership's (LEP's) family of Enterprise Zones.

It was noted that Freshfield had been commissioned to pull together an inward investment narrative for investors and developers, promoting the commercial

opportunities available in the City Deal area this. It was emphasised that brand communication will be important in order to deliver the key messages to ensure the public understand what City Deal is.

In addition it was stated that during the 6 month period between October 2016 and March 2017 there will be a number of key milestones which will be of significance to the inward investment narrative in adding content to the story as well as opportunities for further announcements, for example news on the Preston Cinema scheme, development of the City Centre Living strategy, Preston Railway Station and the Cuerden development.

It was suggested that the City Deal could utilise the City status of Preston to promote investment in the City Deal area. City Deal Members debated the possible names that could be used for such an Investment Prospectus with it agreed that a further update be provided on the Prospectus at the November 2016 City Deal meeting.

**Resolved:** The City Deal Executive and Stewardship Board:

- (i) Noted the ongoing work on the City Deal Investment Offer.
- (ii) Agreed that a further presentation on this work be brought to the Executive and Stewardship Board meeting to be held in November 2016.
- (iii) Agreed that the City Deal key messages, as set out in the report, be further developed for use at MIPIM; and
- (iv) Noted the updates on activity to date.

## **6. Minutes of the meetings of the City Deal Executive and Stewardship Board held on 22nd June 2016**

**Resolved:** That the minutes of the City Deal Executive and Stewardship Board meetings held on 22<sup>nd</sup> June 2016 be approved as an accurate record and signed by the Chairs.

## **7. Matters Arising**

A request was made under matters arising for agenda papers to be circulated in advance in order to allow members sufficient time to read the papers. The request was noted by report authors and the clerk and it was confirmed that officers will endeavour to produce the agendas sooner.

## 8. HCA Update

Deborah McLaughlin, Executive Director – North West, Homes and Communities Agency, presented a report (circulated) which provided an update on the HCA Business and Disposal Plan (2016 – 2019).

It was highlighted that with regard to HCA Investment in the City Deal that in June 2016, a key milestone was achieved with the HCA making the first grant payment of £504,000 from the Brindle Road site to City Deal.

Due to the volume of activity on multiple HCA sites, the second grant payment of £1,330,623 followed shortly after in August from the Eastway site. This was accompanied by two loan payments totalling £1,754,587 for the year to date. This brings total HCA investment in the first two quarters of 2016/17 to £3,589,210.

It was stated that overall, the City Deal HCA sites were progressing as expected and that where possible opportunities will be taken to accelerate housing delivery.

**Resolved:** The City Deal Executive and Stewardship Board noted the contents of the report and the progress made in Quarter 1 and Quarter 2.

## 9. Implementation Update

Sarah Parry, Programme Manager, City Deal, Lancashire County Council presented a report which updated City Deal Members on the Implementation of the City Deal.

It was highlighted that the report was in two parts, the first part reporting *project* monitoring and the second part reporting *finance* monitoring, both for Year 3, Quarter 1.

With regard to project monitoring the key milestones as presented were noted and that any scheme issues were subject to an additional report later on the agenda.

With regard to finance, it was reported that the model currently shows a projected surplus over the City Deal period of £1.761m compared to a position as reported in the Year end 31<sup>st</sup> March 2016 of surplus of £1.408m, a change of £0.353m. All the changes relate in the main to forecasts in housing numbers within the model and assumptions of which houses will attract Community Infrastructure Levy (CIL).

**Resolved:** The City Deal Executive and Stewardship Board;

- (i) Noted the Year 3, Quarter 1 Project and Finance Monitoring Reports relating to the period April – June 2016; and
- (ii) Noted the report of the Planning and Housing Delivery Group.

## 11. Implementation Issues

*It was agreed to consider Item 11 – Implementation Issues immediately after Item 9 – Implementation Update*

Sarah Parry presented a report (circulated) which provided an update on implementation issues with a number of specific City Deal sites.

Updates regarding Pickerings Farm, Croston Road Spine Road, North West Preston E/W Link Road, Fishergate Phase 3, Fishergate Winckley Square THI – Cannon Street and East Cliff Cycle Link and Bridge were noted as set out.

In addition, it was noted that a separate report regarding Broughton Bypass would be considered later on the agenda, in Part II, Private and Confidential.

**Resolved:** The City Deal Executive and Stewardship Board noted the issues set out in the report and as presented.

## 10. Developing a City Deal Community Infrastructure Plan - Project Update Report

Lorraine Norris, Chief Executive, Preston City Council, presented a report (circulated) which provided a project update on the development of the City Deal Community Infrastructure Plan (CIP).

It was reported that since the last City Deal meeting, the project team working on the CIP had identified theme leads as well as other officers to providing planning, health and demographic advice. The team met for the first time on 7 July 2016 to agree the Project Initiation Document (PID), project approach and project plan. A second meeting took place on 20 September 2016 to further refine the plan and work is progressing. The team will meet regularly to oversee and support the delivery of the project plan. The CIP project team agreed that the theme headings be revised with the exact scope of each theme to be considered by the theme leads. The City Deal Project Team suggested that the Education theme be renamed to 'Education and Family support' in order to reflect the potentially wider scope of the theme. In addition Theme Leads were identified and agreed as set out in the report.

**Resolved:** The City Deal Executive and Stewardship Board noted the report as presented and that a further update will be provided to the November 2016 City Deal meeting as work progresses.

## 12. Business and Delivery Plan 2016 / 19

Sarah Parry presented a report (circulated) regarding the City Deal Business and Delivery Plan for 2016 – 2019.

It was reported that the revised Business and Delivery Plan was attached at Appendix '1' to the report for approval and included the finance model as at March 2016, the 16-19 finance plan setting out income and expenditure forecasts; a description of each infrastructure project and where available; the funding sources for each project, individual project timescales including detailed delivery milestones and associated expenditure profiles.

In addition, it was reported that as schemes progress, more certainty over cost estimates and delivery timescales is gained and therefore, the business plan is representative of a given point in time. The Plan attached had been updated to reflect the latest position.

**Resolved:** The City Deal Executive and Stewardship Board approved the revised Business and Delivery Plan for 2016 – 2019 as presented, and agreed that it could be published on the City Deal website.

## 13. Any Other Business

It was reported that this was the last meeting Deborah McLaughlin, Executive Director – North West, Homes and Communities Agency would be attending as she was moving to a new role. The City Deal Members thanked Deborah for her hard work on the City Deal since its inception and wished her every success for the future.

## 14. Date of Next Meeting

It was noted that the next Combined City Deal Meeting was scheduled to be held on Friday 18<sup>th</sup> November 2016, 10am at County Hall, Preston.

## Part II

*At this point the City Deal Executive and Stewardship Board approved that the meeting move into Part II, Private and Confidential to consider the remaining items which contained exempt information provided in confidence as defined in the Freedom of Information Act 2000. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.*

*Observers left the meeting*

## 15. Resources Review Report

The Chairman, Jim Carter, introduced a report (circulated) which provided an overview of the work undertaken to date on the Resources Review and the next phase in its development.

The findings and implication of Phase 1 and 2 of the Resources Review were noted along with the timescales for Phase 3 of the Resources Review. In addition, the ongoing opportunities for City Deal mechanisms to be extended to achieve further economic and housing growth in Central Lancashire were noted.

**Resolved:** The City Deal Executive and Stewardship Board:

- (i) Noted and endorsed the Phase 1 Resource Review findings.
- (ii) Noted and endorsed the Phase 2 Resource Review findings.
- (iii) Approved the commencement of the Phase 3 Resource Review and request a draft final report be brought to the E&SB in November 2016.
- (iv) Endorsed the principle of the City Deal governance and operational arrangements being used to secure further economic and housing growth in Central Lancashire.
- (v) Supported the principle of the requirement for an extension to the City Deal; and
- (vi) Endorsed the position set out within this report regarding discussions with government regarding the City Deal.

## **16. Broughton Bypass**

Eddie Sutton, Director of Development and Corporate Services, Lancashire County Council) presented a report (circulated) regarding Broughton Bypass.

City Deal Members were provided with the background to the Broughton Bypass scheme, details regarding the initial project plan and key milestones and issues that had occurred since impacting on the delivery timescales of the scheme. City Deal Members noted and accepted the reasons for the revised contract completion date.

**Resolved:** The City Deal Executive and Stewardship Board noted the revised completion date of August 2017 and approved the revised funding proposal as set out.